

Authors will want to register for JoTLT. The registration link is in the top corner of the website's homepage. On the registration page, I recommend opting in to the new publication announcements. We have one publication a year and the only other announcements will be related to the call for proposals for our annual special issue.

General description of article types included in the learning spaces special issue:

- Articles: data-driven formal research projects with appropriate analysis, formal hypotheses and their testing, etc. These studies are either with a quantitative or qualitative emphasis and authors should indicate the appropriate domain. Acceptable articles establish a research rigor that leads to significant new understanding in pedagogy.
- Case studies--a case study focuses on an intense analysis of a specific teaching situation or problem that led to a solution. Case studies should have the following components: description of the teaching situation or problem, solution or solutions attempted, quantitative or qualitative analysis of the effectiveness of the solution, reflection on the implications and possible generalization to other settings or populations.
- Reflective essays: essays that challenge current practice, encourage experimentation, or draw novel conclusions.
- Critiques: a systematic and detailed assessment of a published empirical study, case study, or reflective essay. A critical evaluation should deconstruct the work, identify both strengths and weaknesses, and evaluate it in light of its purpose.

Author submission checklist:

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

- The authors have received all necessary approvals by the author's research ethics committee.
- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in Microsoft Word document file format and prepared for blind review.
- Where available, URLs and/or DOIs for the references have been provided.
- The text is double-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end. If selected for publication the editors retain the right to move figures, illustrations and tables to enhance readability.
- The text adheres to the stylistic and bibliographic requirements outlined in the style guide.

Journal Style Guide: The link takes you to the JoSoTL style guide. JoTLT has the same style expectations: [https://scholarworks.iu.edu/journals/public/journals/20/JoSoTL-StyleSheet\\_revision5-2018.pdf](https://scholarworks.iu.edu/journals/public/journals/20/JoSoTL-StyleSheet_revision5-2018.pdf)

Review forms:

**All review forms** have radio buttons to indicate an agreement rating with particular items listed below: choices are “Agree,” “Mostly Agree,” “Mostly Disagree,” “Disagree.” Each rating is followed by a comment box. Reviewers also have the option to upload a file with track changes and comments.

### **JOTLT Empirical Study Review**

Instructions: JoTLT reviewers serve as colleagues, mentors, and guides as authors develop manuscripts that have potential to contribute to deeper understanding of issues, problems, and research relevant to the community of teacher-scholars.

The tone of comments should be constructive.

Items:

**The author sufficiently considers the literature.\***

**The manuscript provides qualitative or quantitative evidence demonstrating the effectiveness of the technology in increasing student learning.\***

**The author presents sufficient evidence in light of the particular methodological approach.\***

**The manuscript includes sufficient detail to allow another educator to use the technology in his or her own course.\***

**The writing does not need substantial editing. The argument is well developed and organized. The length is appropriate to the content. References are cited.\***

**The manuscript holds your interest throughout.\***

**Summary comments for author**

**Comments for editors**

## JoTLT Critique Review

Instructions:

JoTLT reviewers serve as colleagues, mentors, and guides as authors develop manuscripts that have potential to contribute to deeper understanding of issues, problems, and research relevant to the community of teacher-scholars.

The tone of comments should be constructive.

Items:

**The manuscript sufficiently considers the literature.**

**The manuscript sufficiently deconstructs the work that is the subject of the critique.**

**The manuscript sufficiently presents strengths and weaknesses of the considered work.**

**The manuscript compellingly evaluates the considered work in light of its purpose.**

**The manuscript is well-written, well developed and organized, and an appropriate length. References are cited correctly.**

**The manuscript holds your interest throughout.**

**Summary comment for author(s)**

**Summary comment for editor**

## JoTLT Case Study Review

Instructions:

JoTLT reviewers serve as colleagues, mentors, and guides as authors develop manuscripts that have potential to contribute to deeper understanding of issues, problems, and research relevant to the community of teacher-scholars.

The tone of comments should be constructive.

Items:

**The manuscript sufficiently considers the literature.**

**The manuscript clearly and concretely focuses on a specific teaching situation or problem.**

**The manuscript presents compelling quantitative or qualitative analysis of the effectiveness of the solution.**

**The manuscript provides a persuasive reflection on the implications and possible generalizations to other disciplines, contexts, or student populations.**

**The manuscript is well-written, well developed and organized, and an appropriate length. References are cited correctly.**

**The manuscript holds your interest throughout.**

**Is the argument articulated sufficiently to provoke thinking?**

**Summary comment for author(s)**

**Summary comment for editor**

### **JoTLT Reflective Essay Review**

Instructions:

JoTLT reviewers serve as colleagues, mentors, and guides as authors develop manuscripts that have potential to contribute to deeper understanding of issues, problems, and research relevant to the community of teacher-scholars.

The tone of comments should be constructive.

Items:

**The manuscript sufficiently considers the literature.**

**The manuscript is compelling in its challenge to current practice, encouragement of experimentation, or its novel conclusions.**

**The manuscript is well-written, well developed and organized, and an appropriate length. References are cited correctly.**

**The manuscript holds your interest throughout.**

**The argument is articulated sufficiently to provoke thinking.**

**Summary comment for author(s)**

**Summary comment for editor**