Library of Congress—Council on East Asian Libraries (CEAL) Cataloging Internship Program 2022

KUMIKO REICHERT
East Asian Cataloging Librarian
Indiana University, Bloomington

The Library of Congress-Council on East Asian Libraries (CEAL) Cataloging Internship Program was developed to provide training opportunities to those who do not have access to adequate cataloging training support in their own institutions, or to those who have been assigned to catalog materials in a language with which they are not entirely conversant, as well as to experienced catalogers who wish to develop expertise in cataloging material in a certain subject or subjects or in a specialized format. The program consists of one week of virtual pre-training, four weeks of in-person training and four weeks of remote training.

My application for the program was accepted in December 2019. Although I was selected as an intern for the 2020 program, it was postponed until 2022 and eventually was held in April through June of 2022. Two of my primary purposes for the internship program were to strengthen my Japanese cataloging skills by learning the Library's best practices and to observe the Library's cataloging workflow of Korean-language resources. My current position in the IU Libraries gave me the first opportunity to specialize in East Asian cataloging, primarily in Japanese cataloging. Also, the pandemic made the Korean backlogs overflow. I took this opportunity to enhance my skills in CJK cataloging to be able to better serve the IU Libraries as the East Asian Cataloging Librarian.

I completed my virtual pre-training by early April 2022 to prepare myself for the four-week in-person training in April and May. During the period of in-person training, I was situated in the Library's Northeast Asia Section (NEA) within the Asian and Middle Eastern Division to be trained by Japanese- and Korean-language specialists.

The first three weeks were assigned for Japanese, and the final week was for Korean. The first three weeks were focused on hands-on practice of Japanese cataloging while the fourth week was on basic Korean-related practices. In addition, I was given opportunities to be introduced to the Asian Division, Geography and Map Division, and Music Division as well as their reading rooms. For the first three weeks, the trainers and I mostly worked on original cataloging and name authority record (NAR) creation and revision while going through resources and references, such as Classification Web, RDA Toolkit, Classification and Shelflisting Manual, Subject Headings Manual, Japanese Romanization table and Descriptive Cataloging of East Asian Material: CJK Examples of AACR2 and Library of Congress Rule Interpretations. An agenda was provided for each day or each week. The first week was for descriptive cataloging of monographic texts, the second week was for NAR, and the third week was for subject cataloging. The third week also was for some special subjects and

formats. I cataloged maps, scores and law materials as well as made a subject-heading proposal. Along with the agendas and schedules, I continued to work on original cataloging and NAR to build substantial experience. The fourth week was assigned for Korean, which enabled me to learn the Library's general workflow of cataloging Korean resources. The trainers provided me with sessions on the Korean Romanization and Word Division Guidelines, searching methods, descriptive cataloging, authority control, subject cataloging and classification and e-book cataloging. I also had opportunities to learn serials cataloging for both languages and the latest Bibframe editor MARVA.

The remote training period was focused on original cataloging of IU Libraries' Japanese backlogs for review. The backlogs included publications from between the 1930s and 1950s, 19th-century reprints, and so forth. As mentioned, I was able to catalog over half of the backlogs, which required original cataloging, and I created or revised many NACO records associated with these original bibliographic records.

It was one of the best learning and training experiences as a professional I have ever had. I hope to utilize my skill set gained through the program for the improvement of IU Libraries' cataloging workflow and CJK metadata.