Partnering for Discovery:
Making the Most of Library Collaboration and Cooperative Projects

Jennifer Liss
Metadata/Cataloging Librarian
Wells Library

Dot Porter
Associate Director for Digital Library
Content and Services
Digital Library Program

Erika Dowell
Interim Head of Technical Services & Digitization
Lilly Library

Lori Dekydtspotter
Interim Head of Cataloging & Rare Books Cataloger
Lilly Library

April 25, 2012
Presentation Outline

✓ Overview of the War of 1812 Project

✓ The Collection

✓ Partnerships & Workflow

✓ Lessons

Working together in progress …
How it all began…
Division of Responsibility

- **Project Management**: Erika Dowell & Dot Porter

- **Encoding of finding aids**: Lilly Library, Technical Services Department (War of 1812 mss.)

- **Scanning of materials**: Digital Library Program, Lilly Library (vault materials)

- **Serving digital objects**: Digital Library Program

- **Omeka Development**: Collaboration
The Lilly Library
War of 1812 Collection

✓ Monographs
✓ Prints
✓ Music
✓ Maps
✓ Manuscripts
The Collection: Differing Levels of Description & Access

✓ Monographs
  • Online records
  • Card catalog

✓ Prints
  • Access database

✓ Music
  • In Harmony database

✓ Maps
  • Card catalog
  • Access database

✓ Manuscripts
  • Artificial collection “War of 1812”
  • Individual items spread throughout various collections
Transcribing existing manuscript cards

War of 1812: MSS.

1776 Nov. 3 - 1819 Nov. 23
Lacks pages numbered 1-2, 147-190.
Purchased, Edward Morrill & Son, Inc., Boston, Massachusetts. 1958
Back of card:
Chipman, Ward, 1754-1824, pres. and commander-in-chief of New Brunswick
Chipman, Ward, chief-justice of New Brunswick
New Brunswick (province)--History--red
Privateering--red

1788 Dec. 1
Winchester, James, 1752-1826, general.
Croft Mills, To Robert Hays, Concerns the legality of Hays's commission and gives that as the reason for his inactivity. A.L.S. 1 p. 30 cm.
Purchased, Forest H. Sweet, dealer, Battle Creek, Michigan 1943.
Back of card:
Hays, Robert, fl. 1814
Winchester, James, 1752-1826

1792 Oct. 11
Decatur, Stephen, 1779-1820, naval officer

April 25, 2012
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chipman, Ward, 1754-1824, pres. and commander-in-chief of New Brunswick</td>
</tr>
<tr>
<td>2</td>
<td>Chipman, Ward, chief-justice of New Brunswick</td>
</tr>
<tr>
<td>3</td>
<td>New Brunswick (province)--History - red</td>
</tr>
<tr>
<td>4</td>
<td>Privateering - red</td>
</tr>
<tr>
<td>5</td>
<td>Hays, Robert, fl. 1814</td>
</tr>
<tr>
<td>6</td>
<td>Winchester, James, 1752-1826</td>
</tr>
<tr>
<td>7</td>
<td>Ariel (ship) - red</td>
</tr>
<tr>
<td>8</td>
<td>Decatur, Stephen, 1779-1820</td>
</tr>
<tr>
<td>9</td>
<td>McHenry, James, 1753-1816</td>
</tr>
<tr>
<td>10</td>
<td>Embargo - red</td>
</tr>
<tr>
<td>11</td>
<td>Izard, Ralph, 1742-1804</td>
</tr>
<tr>
<td>12</td>
<td>Pinckney, Charles Cotesworth, 1746-1825</td>
</tr>
<tr>
<td>14</td>
<td>Mills, John, -1796</td>
</tr>
<tr>
<td>15</td>
<td>Allison Richard, 1757-1816</td>
</tr>
<tr>
<td>16</td>
<td>Dickason, Thomas, &amp; Co., firm, London</td>
</tr>
<tr>
<td>17</td>
<td>Homans, Benjamin, fl. 1822 - red</td>
</tr>
<tr>
<td>18</td>
<td>Gays de Limos, Manuel, 1752-1799 - red</td>
</tr>
<tr>
<td>19</td>
<td>McHenry, James, 1753-1816</td>
</tr>
<tr>
<td>20</td>
<td>U.S.--Foreign relations--Gt. Brit. - red</td>
</tr>
<tr>
<td>21</td>
<td>U.S.--Foreign relations--Spain - red</td>
</tr>
<tr>
<td>22</td>
<td>Wilkinson, James, 1757-1825</td>
</tr>
<tr>
<td>23</td>
<td>Indians of North America--Government relations - red</td>
</tr>
<tr>
<td>24</td>
<td>McHenry, James, 1753-1816</td>
</tr>
<tr>
<td>25</td>
<td>Spies - red</td>
</tr>
<tr>
<td>26</td>
<td>U.S.--Defenses - red</td>
</tr>
</tbody>
</table>

**Authorized Subject Headings & Name Entries**

April 25, 2012
DLP Wiki Utilized for Cataloging Questions Exchange

War of 1812 Project

A project to digitize collections in the Lilly Library relating to the War of 1812.

Collections to be included
- War of 1812 manuscripts (1,814 items: 9 1/2 cartons, approx. 20 bound items, some larger-format materials including maps) Collection consisting of correspondence, log books, legal documents, diaries, speeches, letter copies, books, and maps.
- Maps (19 prints, need to be re-cataloged. [Maps also included in 1812 manuscript collection])
- Prints (estimated 260 prints, cataloged in a database)
- History of a Star Spangled Banner [print] (about 20 items) (Cataloged?)

The Lilly Library, in collaboration with Tech Services, is working on a finding aid for the War of 1812, based on the existing cards. Documentation for Tech Services work may be found at the EAD Finding Aid Completion page.

The DLP requires the finding aid for digitization. The DLP can begin scanning before the finding aid is complete. It is vital that both the development of the finding aid and the scanning happen in a steady and organized manner so we don’t develop bottlenecks.

We will begin by scanning the complete War of 1812 manuscripts collection (anticipated completion date of September 1). Beginning by August 1 (since Enka has planned what will be included in the physical exhibition) we will revisit the remaining collections to see what is reasonable to develop in the remaining time. We anticipate that this will include all the materials included in the physical exhibition but it may include other materials as well.

DLP Infrastructure

The infrastructure used will vary depending on the type of material:
- Archival material will be described in finding aids and served via MetaNavigator using the DLP Finding Aids infrastructure (see http://guidelines.indiana.edu/findingaids/archives/ta/VA026125). The collection finding aids may be served through the Archives Online at Indiana University site, in addition to being accessed through the DLP wrap site (see http://guidelines.indiana.edu/findingaids). Links will be provided from the finding aid to the digital objects (each item in the finding aid = one digital object).
  - IMPORTANT: For finding aids, the finding aid must be completed before scanning can commence. More properly, an item must be described in a finding aid before it can be scanned. Practically, this means we can start scanning before the finding aid is finished - we can work in segments, where (for example) every Monday a new segment of the finding aid is made available and the materials scanned during that week. The finding aid must be developed in a steady and organized manner - delays in creating the finding aid will negatively affect the project timeline.
- Visual materials (prints) will be described using the Photos Cataloging and Access Service. (Lilly Photo Collection VAC1755) The service provides both a cataloging interface (PhotoCat2) and an end-user viewing interface. Items will be scanned and brought into the service for describing. Descriptions need not be complete for scanning to happen. Collections developed through the service will generally be made available in the IU Photos Collection site (new under development), I am guessing that since these images are not properly photographs they will not be made available through the IU Photos Collection site (we are planning to expand the service in the future beyond photographs, at that time we may want to include these materials in that broader site).
- Maps: some of them already have MARC records, will be served via MetaNavigator.
- Books (printed books and bound manuscripts) that are part of a collection described in a finding aid will be treated the same way as archival material and served via MetaNavigator using the DLP Finding Aids infrastructure. Links will be provided from the finding aid to the digitalized book as is done for each archival item.
- Books (printed books and bound manuscripts) that are not part of a collection described in a finding aid will be included with a MARC record, which will link to the digital object served via MetaNavigator. (I don’t know if the MARC record needs to be created before the scanning is done but I don’t believe so).

Timeline

April 25, 2012
Metadata for Discovery

✓ **Monographs**
✓ **Prints**
  • *Added access points (MODS)*
✓ **Music**
  • *Cleanup of access points (MODS)*
✓ **Maps**
  • *MARC cataloging by map cataloger*
  • *QC of metadata transformation*
✓ **Manuscripts**
  • *Encoding (EAD)*
  • *QC of access points*
  • *QC of metadata transformation*
Collaborating for [Good] Metadata

- **Define metadata expectations**
  - Access points?
  - Controlled vocabularies?
  - Content standards?

- **Document metadata decisions**

- **Build in a system for Q/A and reporting errors**

- **Contribute to project team meetings**
Metadata Gone Bad!

Legacy data = something GOING WRONG
Title: new improved map of the seat of war
Call number: G3711 .S42 1812 .M34
Date: 1814
Scale: Scale [ca. 12,700,000].
Creator: McCarty, William
Publisher: William McCarty
Geographic Subject: Great Lakes Region (North America), Canada, Northeastern States, United States--History--War of 1812
Subject: Chron., U.S.: Pennsylvania, 1814

Terms of Use for images in the Lilly Library Maps:
The images in this database may be used for non-commercial educational or research purposes. If you use or reproduce our materials in any format, we ask that the Lilly Library always be cited as the source of the material with the credit line: Courtesy, The Lilly Library, Indiana University, Bloomington, Indiana. For commercial uses, please contact the Lilly Library at 1200 East Seventh Street, Bloomington, Indiana, 47405-5500 or at http://www.indiana.edu/~liblilly/
The battle of Queenston Heights: being a narrative of the opening of the War of 1812, with notices of the life of Major-General Sir Isaac Brock, K. B., and a description of the monument erected to his memory.
Prelude to War

Political Conflict

A number of political, ideological, and economic forces over time contributed to the United States decision to declare war. Efforts by Britain and France to restrict enemy trade with the United States wreaked havoc with the U.S. economy throughout the Napoleonic Wars, and U.S. response to the restrictions was at times disastrous. Also related to the war across the Atlantic, the British Navy experienced great difficulty in manning its ships. Its conscription of sailors taken from American merchant and navy ships was viewed as a grave affront to the sovereignty of the United States and the rights of its citizens.

Heading 3

Internal politics also played an important function in bringing on the war. President James Madison was viewed as weak, and a militant stance served to shore up both his reputation and that of the Republican party. Territorial ambition and ideas about the destiny of the United States helped drive an interest in war as a way to conquer the lands of Canada and Florida and fulfill the great destiny of the United States to settle this new continent.

Heading 3

On the flip side, many in Britain viewed as a way to reclaim colonies lost in the American Revolutionary War. Indeed, some have called the War of 1812 the second American war of independence. This is surely an exaggeration, but the motivations that supported another war with Britain certainly included an element of boastful posturing by a former colony. Despite the many reasons Americans supported a declaration of war, just as
Digitizing Workflow

Selection

Book  Archival Collections  Prints  Maps

MARC  EAD  Database  MARC

Scan

Metadata conversion – automated and manual

Ingest into Fedora Repository

Link from finding aids / ICO records / IUCat records

Note: music was already digitized
Site development workflow

- Initial site conception
- Selection of Omeka for site development
- Materials digitization (previous slide)
- Site design
- Pulling metadata from Fedora into Omeka

OMEKA SITE
The battle of Queenston Heights: being a narrative of the opening of the War of 1812, with notices of the life of Major-General Sir Isaac Brock, K. B., and a description of the monument erected to his memory.
Wrap-up

✓ Flexibility
✓ Trust
✓ Clarity
Links:

The Lilly Library: http://www.indiana.edu/~liblilly/

IU Digital Library Program: http://www.dlib.indiana.edu/

IUCAT: www.iucat.iu.edu

IU Archives Online: http://webapp1.dlib.indiana.edu/findingaids/

Image Collections Online: http://webapp1.dlib.indiana.edu/images/

InHarmony: Sheet Music from Indiana: http://webapp1.dlib.indiana.edu/inharmony/

April 25, 2012
Questions?

Erika Dowell  
*Interim Head of Technical Services & Digitization, Lilly Library*  
edowell@indiana.edu

Dot Porter  
*Associate Director for Digital Library Content and Services, Digital Library Program*  
doporter@iu.edu

Jennifer Liss  
*Metadata/Cataloging Librarian, Herman B Wells Library*  
jaliss@indiana.edu

Lori Dekydtspotter  
*Interim Head of Cataloging & Rare Books Cataloger, Lilly Library*  
lodekydt@indiana.edu

April 25, 2012